

**CALL FOR EXPRESSIONS OF INTEREST: CHARTERED ACCOUNTANT FIRMS FOR THE STATUTORY AUDIT OF PONDICHERRY AIDS CONTROL SOCIETY / THE INTERNAL AUDIT OF PERIPHERAL UNITS UNDER PONDICHERRY AIDS CONTROL SOCIETY, PUDUCHERRY.**

1. **The Pondicherry AIDS Control Society (PACS) is responsible for implementing the National AIDS Control Programme (NACP) Phase V in the UT.** The Government of India has received a Credit (Credit -4299-IN) from the funds pooled by the International Development Association and DFID in various currencies towards the cost of Fourth National HIV/AIDS Control Project and it is intended that part of the proceeds of this credit will be applied to eligible payments under the contracts for which this invitation for bids are issued. The Pondicherry AIDS Control Society is registered organisation under the control of the state Government and it the nodal organisation for all the HIV/AIDS prevention and control work that is taken up in the UT. PACS releases fund to peripheral organisation like NGOs and hospitals under the Government Sector. Hence it is essential to assess as to conduct a Statutory Audit / Internal audit under the provision of Societies registration Act, 1860 as applicable in the UT.

2. Expressions of interest are invited from CAG empanelled Chartered Accountant firms to conduct the Statutory Audit of PACS / Internal Audit of the Peripheral Units under PACS for a period of 3 years with effect from 01.04.2023.

**ELIGIBILITY & ASSESSMENT CRITERIA:** The EoI and capability will be assessed against evidence of skills and experience in providing accountancy services in the UT.

**REQUIREMENTS:** The EoI should be sent along with a Capability Statement including a profile of the organisation relevant technical and geographical coverage along with the financial turnover for the last 3 financial years. A format for the capability statement is available on the PACS website: <http://pondicherrysacs.in>. Individual CVs are not required at this stage. Any EoI with inadequate information, those which do not meet the above criteria, or those received after the closing date will not be short listed. EoI should be as concise and focused as possible to give evidence of the above requirements including the capability statement and organisation profiles. EoI should be submitted separately for Statutory and Internal Audit, to be mentioned on the envelope. They should be mailed to the Project Director, Pondicherry AIDS Control Society, Health Directorate Complex, Victor Simonel Street, Puducherry-605001 **to arrive not later than 5.00 P.M. on 30.06.2023.** Only organisations, which pass the pre-selection process, will be contacted and invited to submit detailed proposals,

**FOR FURTHER INFORMATION :** For further information on NACP, interested bidders are requested to contact the following e mail id: [pondicherrysacs@gmail.com](mailto:pondicherrysacs@gmail.com) or Tel.No.0413-2337000 / 2260160..

Dr. S. CHITRA DEVI,  
Project Director.

## Format for Capability Statement

Sl. No.	Particulars	Supporting Documents required to be submitted along with this form
1	Name of the firm	
2	Address of the firm	Phone /Fax/ mobile Numbers ( Head Office)
3	Date of the establishment of the firm	
4	Date since when is HO at the existing station	
5	Branch office 1,2,3...(Particulars of each branch to be given)	Phone /Fax/ mobile Numbers ( Branches)
6	Mention the date of establishment of each branch offices since when existed at the existing place	
7	Firm Income Tax PAN No.	Attach copy of PAN Card
8	Firm GST No.	Attach copy
9	Firm 's Registration No. with ICAI	Attach copy of certificates
10	Empanelment No. with C&AC	Attach copy of certificates
11	No. of years of firm existence & Date of establishment of firm	Attach copy of partnership deed
12	Turnover of the firm in the last three years	Attach a copy of Balance sheet and P& L Account
13	Audit experience of the firm: <ol style="list-style-type: none"> <li>1. Number of assignments in commercial / statutory audit.</li> <li>2. Number of assignment of externally aided excluding audit of charitable organisations, Institutions &amp; NGOs.</li> <li>3. Number of assignment of Government organisations, Societies, AIDS Project &amp; NHM Audit</li> </ol>	Attach copy of the offer Letter & the fee charges for each assignment.
14	Details of Partners: Provide following details: <ol style="list-style-type: none"> <li>1. Number of full time fellow partners associated with the firm</li> <li>2. Name of each partner</li> <li>3. Date of joining the firm</li> <li>4. Membership No.</li> <li>5. Qualification</li> <li>6. Experience</li> <li>7. Whether the partners is engaged full time or part time with the firm</li> <li>8. Their contact Mobile No. email and full address.</li> </ol>	Attested copy of certificate of ICAI

**Note: The firm shall give an undertaking that the team members are proficient in the state's official language (both oral and written).**