



Pondicherry AIDS control Society
(Government of Puducherry)
Health Directorate Complex, Victor Simonel Street,
Puducherry - 605 001
Email ID: pondicherrysacs@gmail.com



**ADVERTISEMENT FOR INVITING APPLICATIONS FROM NGOs/CBOs FOR
SELECTION OF TARGETED INTERVENTION PROJECT FOR MSM&TGs IN
PUDUCHERRY DISTRICT**

The National AIDS Control Organisation (NACO) is a division of India's Ministry of Health and Family Welfare has received Domestic Budgetary Support (DBS) towards the cost of the National AIDS and STD Control Programme (NACP) and it is intended that a part of the proceeds of this grant will be applied to eligible payments under the contract for which this invitation for consultancy is issued. **The project is an intervention with a goal of reducing the burden of HIV/AIDS cases in the country. The components of the project are prevention, testing and treatment, Outreach Services, programme management and strategic information management with sub-components being targeted interventions, for high risk groups and vulnerable population, as well as partnering with civil society organizations/NGOs/CBOs for providing access of vulnerable populations to various HIV/AIDS interventions.**

It is proposed that applications would be invited from interested NGOs/ CBOs in the U.T. of Puducherry for selection themselves to (a) implement HIV/AIDS targeted intervention with highly vulnerable population groups (MSM&TGs) (b) work in providing access to HIV/AIDS interventions services like testing and treatment, reaching out to people living with HIV /AIDS and other vulnerable groups. CBOs/NGOs that are registered societies / trusts and active in community work are eligible to apply. **Applications in the specified format which is available in the following website or would be mailed on request would need to be submitted on or before 5.30 PM on 08/11/2024.**

Letters of interest with accompanying materials (formats are available at the web-site given below) seeking Selection should be submitted to the:

**Project Director
Pondicherry AIDS Control Society
Health Directorate Complex, Victor Simonel Street,
Puducherry - 605 001
E-mail: pondicherrysacs@gmail.com
Web-Site: <https://health.py.gov.in>
<https://pondicherrysacs.in>**

"Please note that this is not a request for proposals"


(Dr. S. CHITRADEVI)

**Project Director
Pondicherry AIDS Control Society**

Format for information related to Expression of Interest

Section A: Basic Information

1. Name of the Organization : _____

2. Postal Address : _____ PIN: _____ District: _____

3. Telephone : Telex Fax Email _____ Website(if any): _____

4. Legal status : () Society () Company () Others (specify) _____

5. Registration Details : Registered on (Date) _____

By _____

6. If organisation /Society claimed as Community Based Organisation (CBOs) Provide the details of Community members those are part of the Governing Board/Executive Board:

S.No.	Full Name	Designation	Contact details

7. Registration No. of NITI Aayog web portal (Copy to be enclosed): -----

8. Name of contact person and contact number : _____

Designation : _____

Section B: Organizational Background

9. Assets/Infrastructure of the organization

Category Worth in rupees (eg. Land, building)

9 a. Please provide details, regarding the annual budget of your organisation at least last 3 years (attach the detailed audited statement for 3 years)

Year	Source of funding	Amount (in Rs.)	List of activities	Activities similar to the TOR/Scope of Work	Geographical area of activities as mentioned in column no. 5
1	2	3	4	5	6

9.b.: Whether blacklisted/debarred by any agency (both government, private or World Bank/ UN bodies) in the past? If yes, provide details in an Affidavit.

9c.: Whether any staff or board member of your organization is part of any SACS/TSU staffs currently or in the past. Please provide the above information in the form of an Affidavit.

Section C: Current Programmes being run by the organisation

10. Geographical location of Work List -Village, Panchayat, Block, Taluk/Sub Division, District (Each location should be separately specified)

11. Population with which they are presently working:

- Rural/Urban :
- Socioeconomic group:
- Occupational group:
- Sex groups :
- Students/Educational Institution:
- Youth:
- Women groups :
- Others:

12. Please provide basic information on the key projects carried out by your organisation since the last three years (5 lines for each subject – attach separately).

- Community served
- Objective
- Strategies
- Main outcomes
- Evaluation methods employed
- Evaluation results

13 .A brief write up on the programmes the organisation currently runs

(not more than three pages)

14.Agencies with experience in Health and HIV sector. Please specify and provide details of the client/donor agency, nature of projects, project period, contract value, continuing/completed.

15.Agencies with experience of working with projects supported by SACS/DACS. If yes, provide in details name of the SACS/DACS, nature of projects, project period, status of the project (continuing/completed/terminated). In case of termination please provide the reason for termination. Attach any relevant document issued by SACS/DACS clarifying termination or the relevant reports including evaluation reports.

Section D: Documents Required

16. Copies of the following documents need to be provided with self-attestation by competent authority of the organisation

- I. Copy of the valid Society Registration Certificate / Trust Deed furnished
- II. Copy of Memorandum of Association & Article of Association furnished
- III. Copy of Audited Statement attached (For NGOs-3years, For CBOs-At least 1 year) Activity Report/Annual report furnished (For NGOs-3years, For CBOs-At least 1 year).
- IV. Copy of the PAN Card
- V. List of Executive Committee/Governing Board members with contact details and occupation
- VI. Copy of valid registration/number of NITI Aayog-Drpan portal
- VII. Copy of last or latest filled Income Tax Returns (ITR).
- VIII. Identification document of Authorized signatory submitting EOI (copy PAN and AADHAAR Card).
- IX. Resolution by Executive Committee/Governing Board members for submission of EOI to SACS.
- X. Record of discussions/minutes of Executive Committee/Governing Board for the last three years (in the case of CBO for minimum one Year).
- XI. Copies of the affidavit as required.
 - Indicating that is not involved in any corrupt practices and they have never been black listed/ debarred by any agency (both government, private and World Bank/UN bodies).
 - In case the agency has been blacklisted/debarred in the past, the details of such blacklisting / debarment should be provided in the affidavit.
 - Affidavit should also indicate that no staff or board member is part of any SACS /TSU staffs currently (or in the last 3 years which may create conflict of interest).
- XII. Copy of valid registration/certificate under section 12 A or 80 G of Income Tax Act/ Valid Tax exemption certificate.
- XIII. Organogram reflecting staff of similar nature/scope of work projects in last three financial year Experience of:
 - a) HIV/AIDS projects experience in carrying out targeted intervention/ Link Worker Scheme with Core/Vulnerable groups/Community Care Centres, Community Support Centre, Drop-in-Centre(DIC) for PLHAs or any other activity as per guidance of NACO/SACS in last three financial year.
 - b) Managing other health projects such as RCH, Sexual health project, TB, Family planning in last three financial year.
 - c) Managing community development projects in last three financial year, (Health, Education, Skill development, Rural Development, SHGs formation, etc.).
- XIV. Experience in forming / establishing community based networks.
- XV. Document showing any member of the target community in the advisory committee of the NGO/ For CBO any professional in the advisory committee.
- XVI. NGO/CBO have any document explaining their experience of involving different stakeholder in their work ? such as

- a) Civil Society Organizations
- b) Government Departments
- c) Private Sector
- d) Faith Based Organizations Cooperatives

XVII. NGO/CBO being a part of any consortium/ network

XVIII. NGO/CBO involved in any committees formed by SACS/ government departments

17. Name of the person who filled this form:

Qualification and experience :

Designation :

Address :

TOR /Scope of work involved

Targeted Interventions (TI) are aimed at offering prevention, testing and care services to populations with high risk behavior. These populations include Female Sex Workers (FSW), Men-who-have-sex-with-men (MSM), Transgenders (TG), Injecting Drug Users (IDUs) and Bridge Population (Truckers and Migrants) and Prisoners with the active involvement of the community. These interventions seek to reduce risk and vulnerabilities associated with these populations and to increase health seeking behaviour.

Components of Targeted Interventions under NACP:

1.Social and Behaviour Change Communication

- This component involves understanding and assessment of individual and group practices/behavior which can pose risk to HIV infection.
- Development of context specific strategies/activities to address the risk of infection through peer counseling, professional counseling, creating enabling environment to reinforce safe practices.
- The Peer educators/ peer leaders and Out Reach Workers/ Health educators lead activities under this component through one-to-one sessions and group sessions among the community.
- Information, Education and Communication (IEC) materials are developed to further augment behaviour change.

2. Access to HIV prevention, testing and treatment services:

- This component is aimed at improving access to STI services as STI (both symptomatic and asymptomatic) pose greater risk for HIV infection.
- Provision of commodities such as condoms, STI Kits, needle and syringes and lubes to ensure safe sex/injecting practices
- Enabling Environment through structural intervention. The interventions focus on creating an environment which facilitates access to information, services and commodities by the high risk groups. The interventions carry out advocacy with key stakeholders and elicit their involvement in the HIV prevention programme.
- Linkages to ICTC, ART, Community Support Centre, NTEP programme,

Expected Deliverables

- The NGO/CBO contracted by SACS is expected to maintain separate full time staff as per the provisions and ensure that they are performing as per their TOR.
- The TI project would work with specified groups in a locality as designated by SACS.
- The TI project is expected to provide regular services (as per the provisions in the contract and project proposal) to the target group, make available condoms, lubes, needles and syringes as per therequirements.
- The TI project is expected to perform based on the performance indicators as agreed in the contract. This includes service provisioning to the target group, linking with services such HIV testing at ICTCs or through Community Based Screening (CBS), linkages with DSRC/ STI clinics, linkage with TB programme, ART programme and other social development programmes.
- The TI project is expected to maintain financial records and other documents in the TI project office as agreed in the contract and would be required to report to SACS/ NACO.
- The TI project is expected to provide support in implementation of TI Revamped Strategy and programmatic Mapping Population Size Estimation (MPSE) and HSS.
- The project is expected to provide HIV/AIDS prevention, testing and treatment services to spouse/partners of HRGs and Index testing of PLHIV also.
- The NGOs/CBOs is expected to provide support in terms of advocacy and networking with local stakeholders to ensure that there is an enabling environment is maintained in the project area.
- Project to extend and ensuring to reach out the target community by linking them with various social protection scheme.

Conflict of Interest

- Neither the NGOs/CBOs/Organisation, their personnel, agent, network partner or service provider nor their personnel shall engage in any personal business/professional activities, either during the course of or after the termination of contract, which conflict with or could potentially conflict with the object of the SERVICES.
- The NGOs/CBOs/Organisation/ shall notify the GRANTOR immediately of any such activities or circumstances, which give rise to a conflict and shall advise the SACS/NACO how, they intend to avoid such a conflict.
- NGOs/CBOs/ Organization (including their personnel, agent, network, partner or service provider) shall not have a close business or family relationship with a professional staff of the SACS/NACO who are directly or indirectly involved in any part of the selection process or the supervision of services provided under this Contract/Project Intervention.
- In the event of a conflict as described above arising during the tenure of this Contract, the SACS/NACO reserves the right to terminate this Contract on giving written notice to the NGOs/CBOs/organisations


(Dr. S. CHITRADEVI) (18.10.24)
Project Director